

Kaufman County Emergency Service District 6

October 16, 2019

Minutes

Meeting was called to order at 7:30. Mack Duncan, Robert Schleich, Ed Wilson in attendance. Absent: Dana Curry and Mickey Rouvaldt. Motion made by Mack Duncan, second by Robert Schleich to approve September minutes, all approved. Motion made by Mack Duncan to approve financial report, second by Robert Schleich, all members approved. Bills reviewed and paid. As there was no other business, meeting adjourned at 7:45 pm.

President Ed Wilson

Secretary Dana Curry

Kaufman County Emergency Service District 6
November 13, 2019
Minutes

Meeting was called to order at 7:32. Dana Curry, Mack Duncan, Robert Schleich, Mickey Rouvaldt, Dana Curry, Ed Wilson in attendance. Motion made by Mack Duncan, second by Robert Schleich to approve October minutes, all approved. Motion made by Mickey Rouvaldt to approve financial report, second by Mack Duncan, all members approved. Bills reviewed and paid. Mickey Rouvaldt made a motion to open checking account with debit card to pay bills to avoid Dana Curry to have to be reimbursed for ongoing expenses (Google Suite, DropBox...), Second by Robert Schleich and all approved. Order for canvassing the returns and votes was made. All board members were present. Required signatures were collected and documents sent to Carlton Law firm for filing. Dana Curry and Ed Wilson will be recommended for reappointment for two terms. These names will be submitted for approval. As there was no other business, meeting adjourned at 8:15 pm.

President Ed Wilson

Secretary Dana H Curry

Kaufman County Emergency Service District 6
December 18, 2019
Minutes

Meeting was called to order at 7:32. Dana Curry, Mack Duncan, Robert Schleich, Micky Rouvaldt, Dana Curry, Ed Wilson in attendance. Motion made by Micky Rouvaldt, second by Mack Duncan to approve November minutes, all approved. Motion made by Mack Duncan to approve financial report, second by Micky Rouvaldt, all members approved. Bills reviewed and paid. Mr. Wilson gave update on the debit card account for expenses. Fire Department Party to be held January 18, 6:00pm at First United Methodist Church. As there was no other business, meeting adjourned at 7:45 pm.

President Ed Wilson

Secretary Dana Curry

Kaufman County Emergency Service District 6

January 15, 2020

Minutes

Meeting was called to order at 7:40. Dana Curry, Mack Duncan, Robert Schleich, Micky Rouvaldt, Dana Curry, Ed Wilson in attendance. Motion made by Mack Duncan, second by Robert Schleich to approve December minutes, all approved. Motion made by Micky Rouvaldt to approve financial report, second by Mack Duncan, all members approved. Bills reviewed and paid. City of Forney Fire Service payment to pay at next month. As there was no other business, meeting adjourned at 8:02 pm.

President Ed Wilson

Secretary Dana Curry

Kaufman County Emergency Service District 6

Special Meeting

February 12, 2020 and March 5, 2020

Minutes

Meeting was called to order at 7:30. Dana Curry, Mack Duncan, Robert Schlebach, Micky Rouvaldt, Dana Curry, Ed Wilson in attendance. Motion made by Mack Duncan, second by Robert Schlebach to approve January minutes, all approved. Motion made by Micky Rouvaldt to approve financial report, second by Mack Duncan, all members approved. Bills reviewed and paid.

Audit update was provided and Mr. Wilson will provide CD information to the firm for completion.

1. Discuss and consider approval of the Order Calling Election for May 2, 2020, to Change the Maximum Ad Valorem Tax Rate Within the District; Mr. Wilson opened the discussion. Chief Townsend provided data regarding the number of calls made in the ESD last year. The data presented showed 30% of calls. Based on these numbers the ESD should support 30% of the budget of the Forney Fire Department. All members agreed we want to ensure the ESD community is serviced and we are contributing our share to the fire protection budget. Dana Curry asked questions regarding the fire service contract. Mrs. Curry stated each year the Fire Department should provide the call data and their proposed budget to the board for review to determine the percent to be allocated to the department. Mrs. Curry reiterated she has no problem with supporting the need to go for the increase needed on the election ballot as long as the money is provided for the Fire Department Budget. Mrs. Curry did feel we should wait for the ballot in November to allow the board to better prepare marketing materials and a plan. The board did all agree a marketing plan and support for facts is important. Micky Rouvaldt recommended attending community HOA events. Mr. Wilson also agreed. The board recommended we call the order for May and hire a marketing firm to help with the process. Micky Rouvaldt made a motion to call May 2nd Election, 2nd by Mach Duncan, Election was passed to move forward. Dana Curry and Robert Schlebach abstaining.

With the vote moving forward, Dana Curry recommended to contact a Mayes Media Marketing Firm to help with the project. Robert Schlebach made a motion to contact them or locate other firms, Micky Rouvaldt, 2nd, all members approved. Micky Rouvaldt noted he would contact John Carlton at the Safe-D Conference regarding any additional marketing firms and if there is a process the board should adhere to in hiring a marketing firm. Dana Curry will contact a firm to report to the board at a Special Called Meeting date.

2. Discuss and consider approval of an Order Adopting and Implementing the Use of Direct Recording Electronic Voting Systems in Addition to Paper Ballots in District Elections; Motion by Mach Duncan, 2nd by Micky Rouvaldt, all approved.

3. Discuss and consider approval of the Resolution Authorizing Secretary's Appointment of Agent to Perform Duties During Election Period; Motion made by Robert Schleich, 2nd by Micky Rouvaldt, all approved.

4. Discuss and consider approval of the Contract for Election Services for the May 2, 2020, election, approval of required payment for those services, and a Resolution Approving Contract for Election Services; Motion made by Micky Rouvaldt, 2nd by Robert Schleich, all approved

5. Authorize District's attorney to give Notice of Election for the May 2, 2020, election; Motion made by Mack Duncan, 2nd by Micky Rouvaldt, all approved, and

6. Discuss and consider adoption of an election calendar and consider any other matters in connection with the District's May 2, 2020, election. Motion made by Micky Rouvaldt, 2nd Mack Duncan, and all approved.


As there was no other business, the meeting was adjourned at 10:16 pm.

Special Meeting

March 5, 2020

Meeting was called to order by Ed Wilson at 7:30 pm. Meeting was called to order at 7:30. Dana Curry, Mack Duncan, Robert Schleich, Micky Rouvaldt, Dana Curry, Ed Wilson in attendance. Brian Mayes from Mayes Media Group presented to the board a marketing plan to help with providing of facts to the public concerning the May 2020 election. After the meeting, Dana Curry made a motion to move forward with the use of Mayes Media to help with marketing and website design for the ESD, 2nd by Micky Rouvaldt, all approved. A contract will be signed and payment to proceed with the marketing process. As there was no other business the meeting was adjourned at 9:12 pm

President 

Secretary 

Kaufman County Emergency Service District #6

Minutes


March 18, 2020 and Special Meeting April 1, 2020

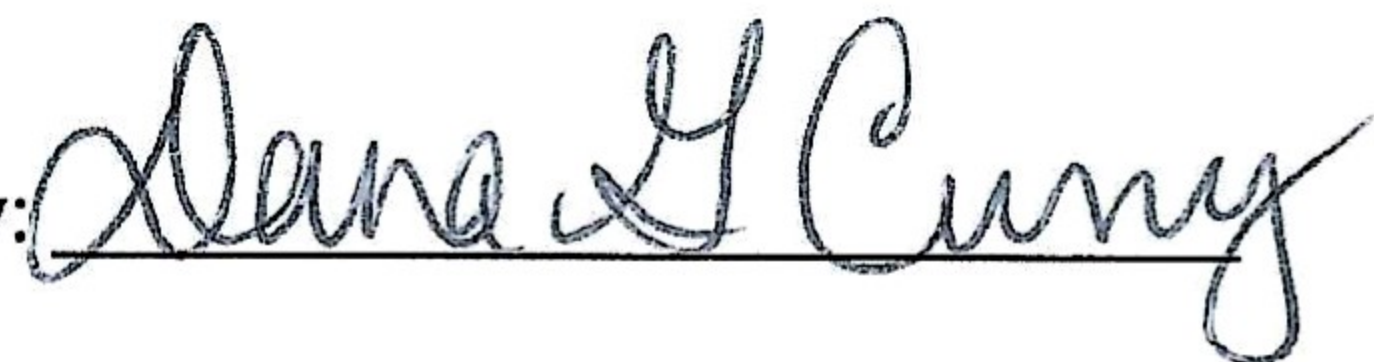
Meeting was called to order at 7:30 pm. Dana Curry, Robert Schleich, Micky Rouvaldt, Ed Wilson in attendance. Mach Duncan was absent. Chief Rick Townsend also attended meeting. Motion was made by Robert Schleich and second by Micky Rouvaldt to approve February minutes, all approved. Motion made by Micky Rouvaldt and second by Robert Schleich to approve Financial report, all approved. Bills were reviewed and paid. Dana Curry gave update regarding marketing plan and concern with upcoming election with the shelter and place. Map of election voters was reviewed per email from Mayes Media. As of meeting, board will proceed to May election unless situation changes with COVID19. Board will consult with Carlton regarding Governor mandates and review of using Zoom for potential meetings due to orders regarding Shelter and Stay. Dana Curry updated items for audit and Mr. Wilson will contact City Bank for CD information. Dana Curry will contact American National in regards to checking account to be used for expenses. As there was no other business, meeting was adjourned.

Special Meeting Minutes

April 1, 2020

A special meeting was called to order at 7:32 pm via Zoom. The meeting was called to postpone the May election due to the orders placed by the state and county due to COVID 19. Dana Curry, Mach Duncan, Robert Schleich, Micky Rouvaldt, Ed Wilson in attendance. John Carlton was also in attendance. Micky Rouvaldt made motion postponing election to change to November 3, 2020, second by Robert Schleich, all approved and certificate of order will be sent to Carlton Law firm to finalize with Kaufman County. The board requested for Carlton Law to create Resolution to discard of surplus property for the board to discuss at the next meeting. As there was no other business, the meeting was adjourned.

President: 

Secretary: 

Kaufman County Emergency Service District #6

Minutes

Meeting April 15, 2020

Meeting was called to order at 7:30 pm. Dana Curry, Mack Duncan, Robert Schleich, Micky Rouvaldt, Ed Wilson in attendance. Motion was made by Robert Schleich and second by Micky Rouvaldt to approve February minutes, all approved. Motion made by Micky Rouvaldt and second by Robert Schleich to approve Financial report, all approved. Bills were reviewed and paid. Dana Curry reminded the board to forward all Safe-D certificates to her once received. There seems to be a delay due to Covid19. Resolution of surplus property was reviewed (Cab and Chassis of 2006 Ford F550). Micky Rouvaldt made the motion to proceed with resolution, Mack Duncan second, all approved. Dana Curry gave an audit update. Covid19 is hindering some of the gathering of information. We will continue to provide information to Murrey to meet the June 1st deadline. Board reviewed the marketing website. Micky Rouvaldt requested for Carlton Law to review prior to making the site live. The election postponement will allow more time to prepare with Mayes Media. A new plan of action will be proposed once the website has been activated, the next marketing step will proceed. The transition to a full Google site is being made and emails for the ESD board have been created. This data retention and communication update will allow up to date use of apps and requirements. Additional training will be provided for board members throughout the transition. As there was no other business, the meeting was adjourned.

President: Ed Wilson

Secretary: Dana H Curry

Kaufman County Emergency Service District #6

Minutes

Meeting June 17, 2020

Meeting was called to order at 7:30 pm. Dana Curry, Mack Duncan, Robert Schlebach, Micky Rouvaldt, Ed Wilson in attendance. Dana Curry was not in attendance for the May meeting. Board minutes will be provided by Mr. Wilson. Motion made by Micky Rouvaldt and second by Robert Schlebach to approve Financial report, all approved. Bills were reviewed and paid. Dana Curry reminded the board to forward all Safe-D certificates to her once received. There seems to be a delay due to Covid19. 2019 Audit was reviewed. Mack Duncan made the motion to accept the audit as presented, second by Robert Schlebach, all approved. A copy of the Audit report will be sent to the County Judge's office. The proposed election and tax calendar was reviewed. A motion was made by Micky Rouvaldt to accept the calendar as proposed by Carlton Law, second by Mack Duncan, all approved to follow the calendar. Insurance changes were reviewed and coverage will continue but possibly under a new underwriter. Vehicle Registration was left for Philip Pyle, Assistant Fire Chief, as the City of Forney pays for these expenses. Mayes Media will be invited to the next meeting to share the roll out of marketing and website development to the Board. This development will help meet the requirement outlined in SB2. Training of Google suite will be provided. As there was no other business, the meeting was adjourned.

President: Ed Wilson

Secretary: Dana Curry

File in July

Kaufman County Emergency Service District #6

Minutes

Meeting July 15, 2020

The meeting was called to order at 7:30 pm. Dana Curry, Mack Duncan, Ed Wilson in attendance. Micky Rouvaldt and Robert Schleich were absent from the meeting. Fire Chief Briggs was also present for the meeting. Motion made by Mack Duncan and second by Dana Curry to approve June minutes, all approved. The financial report was reviewed and a motion was made by Mack Duncan to approve, second by Ed Wilson, and all approved. Bills were reviewed and paid. Dana Curry provided information regarding Google accounts and emails. Dana Curry reminded the board to forward all Safe-D certificates to her once received. There seems to be a delay due to Covid19. 2019. Mayes Media presented to the board regarding updates on publications and the design of the district website. The website will launch in August and will help the district in moving into the compliance of SB3. A motion was made by Mack Duncan to proceed with the recommendations of Mayes Media and the proposal outlined, second by Dana Curry, and all approved. Additional hours will be included in the clerical budget to review the voter database and compare it to the ESD map provided. Address verification will need to be provided to Carlton Law and Mayes Media by August 31. Fire Chief Briggs said he will help in any way to provide photos and video for Mayes for the website and publications. First mailer will be sent in late September. We will have a prototype by mid-September. Mayes media will also work on social media aspect and provide it to the *Forney Messenger* and *InForney*. Fire Chief Briggs shared with the board potential opportunities for the Windy Lane Station. With the potential passing of the November election, the opportunity would be able to provide the ESD with adequate response service. The board appreciated his insight and are here to support fire service for the citizens in the ESD. Information shared by the Chief will be reviewed and discussed at a potential upcoming meeting. The board discussed and considered approval of the Contract for Election Services for the November 3, 2020, election, approval of required payment for those services, and a Resolution Approving Contract for Election Services. Mack Duncan made a motion, second by Ed Wilson, and all approved. The board discussed and considered approval of the Revised Order Calling the election for November 3, 2020, to Change the Maximum Ad Valorem Tax Rate within the District. Mack Duncan made a motion, second by Ed Wilson, all approved. The board discussed and consider approval of the Resolution Authorizing Secretary's appointment of Agent to Perform Duties During the election period. A motion was made by Mack Duncan, second by Ed Wilson, and all approved. Mack Duncan made the motion to authorize the District's attorney, Carlton Law, to give notice of Election for the November 3, 2020 election, second by Dana Curry and all approved. As there was no other business, the meeting was adjourned.

Special Meeting - August 10, 2020

Special meeting was called to order at 7:30 pm. Dana Curry, Mack Duncan, Micky Rouvaldt, Robert Schleich, Ed Wilson in attendance. Assistant Fire Chief Phillip Pyle was also present for the meeting. The board considered taking action regarding the 2020-21 budget. The board discussed and considered taking action regarding the 2020 tax rate, including, establishing a proposed tax rate, of .03. A motion was made by Micky Rouvaldt, seconded by Dana Curry to schedule a public hearing and authorizing publication of the "Notice of Public Hearing on the Tax Increase" in the *Forney Messenger*. A record of each board member's vote was taken. Dana Curry - yes, Mack Duncan - yes, Micky Rouvaldt - yes, Robert Schleich - yes, and Ed Wilson- Yes. As there was no other business, the meeting adjourned.

President: *Ed Wilson*

Secretary: *Dana Curry*

Kaufman County Emergency Service District #6

Minutes

Meeting August 19, 2020

The meeting was called to order at 7:30 pm. Dana Curry, Mack Duncan, Micky Rouvaldt, Robert Schlebach, and Ed Wilson in attendance. Fire Chief Briggs was also present for the meeting. Public Hearing opened and remained opened until 7:51 pm and the motion was made by Micky Rouvaldt to close due to no attendance, second by Dana Curry, and all approved to close the public hearing and the regular monthly meeting opened. Motion made by Mack Duncan and second by Dana Curry to approve July minutes, all approved. A motion was made by Robert Schlebach to approve the Special Meeting Minutes for August 10, 2020, second by Micky Rouvaldt, and all approved. The financial report was reviewed and a motion was made by Micky Rouvaldt to approve, second by Mack Duncan, and all approved. Bills were reviewed and paid. John Carlton from the Carlton Law firm was in attendance via phone conference to support the board with the resolutions and election matters. Mr. Carlton addressed the board regarding the impairment of reviewing all the ESD household addresses for the election. He shared his firm's support in completing the project of such a large magnitude, especially during the COVID19 additional requirements. Clerical hours are being kept and contracted for the special project from June until August. The project will be completed by the end of August deadline. The proposed budget for the October 2020 - September 2021 year was reviewed. Micky Rouvaldt made a motion to approve the budget, second by Robert Schlebach and all members voted to approve (5 votes to approve and 0 nays). A motion was made by Micky Rouvaldt to move that the property tax rate be increased by the adoption of a tax rate of \$0.03 per \$100, which is effectively 9.0513% increase in the tax rate. The adoption of the tax rate was second by Dana Curry, all members voted to approve (5 votes to approve and 0 nays). All necessary papers were signed and will be provided to Carlton Law firm to file with Kaufman County. Chief Briggs shared data and concerns of growth in the ESD and response times to calls. He would like to share more about future considerations with the ESD on ways to meet the concerns which will come with the continual growth. As there was no other business, the meeting was adjourned at 8:46 pm.

President: 

Secretary: 

All August

Kaufman County Emergency Service District #6

Minutes

Meeting July 15, 2020

The meeting was called to order at 7:30 pm. Dana Curry, Mack Duncan, Ed Wilson in attendance. Micky Rouvaldt and Robert Schleichach were absent from the meeting. Fire Chief Briggs was also present for the meeting. Motion made by Mack Duncan and second by Dana Curry to approve June minutes, all approved. The financial report was reviewed and a motion was made by Mack Duncan to approve, second by Ed Wilson, and all approved. Bills were reviewed and paid. Dana Curry provided information regarding Google accounts and emails. Dana Curry reminded the board to forward all Safe-D certificates to her once received. There seems to be a delay due to Covid19. 2019. Mayes Media presented to the board regarding updates on publications and the design of the district website. The website will launch in August and will help the district in moving into the compliance of SB3. A motion was made by Mack Duncan to proceed with the recommendations of Mayes Media and the proposal outlined, second by Dana Curry, and all approved. Additional hours will be included in the clerical budget to review the voter database and compare it to the ESD map provided. Address verification will need to be provided to Carlton Law and Mayes Media by August 31. Fire Chief Briggs said he will help in any way to provide photos and video for Mayes for the website and publications. First mailer will be sent in late September. We will have a prototype by mid-September. Mayes media will also work on social media aspect and provide it to the *Forney Messenger* and *InForney*. Fire Chief Briggs shared with the board potential opportunities for the Windy Lane Station. With the potential passing of the November election, the opportunity would be able to provide the ESD with adequate response service. The board appreciated his insight and are here to support fire service for the citizens in the ESD. Information shared by the Chief will be reviewed and discussed at a potential upcoming meeting. The board discussed and considered approval of the Contract for Election Services for the November 3, 2020, election, approval of required payment for those services, and a Resolution Approving Contract for Election Services. Mack Duncan made a motion, second by Ed Wilson, and all approved. The board discussed and considered approval of the Revised Order Calling the election for November 3, 2020, to Change the Maximum Ad Valorem Tax Rate within the District. Mack Duncan made a motion, second by Ed Wilson, all approved. The board discussed and consider approval of the Resolution Authorizing Secretary's appointment of Agent to Perform Duties During the election period. A motion was made by Mack Duncan, second by Ed Wilson, and all approved. Mack Duncan made the motion to authorize the District's attorney, Carlton Law, to give notice of Election for the November 3, 2020 election, second by Dana Curry and all approved. As there was no other business, the meeting was adjourned.

Robert

Special Meeting - August 10, 2020

Special meeting was called to order at 7:30 pm. Dana Curry, Mack Duncan, Micky Rouvaldt, Robert Schleichach, Ed Wilson in attendance. Assistant Fire Chief Phillip Pyle was also present for the meeting. The board considered taking action regarding the 2020-21 budget. The board discussed and considered taking action regarding the 2020 tax rate, including, establishing a proposed tax rate, of .03. A motion was made by Micky Rouvaldt, seconded by Dana Curry to schedule a public hearing and authorizing publication of the "Notice of Public Hearing on the Tax Increase" in the *Forney Messenger*. A record of each board member's vote was taken. Dana Curry - yes, Mack Duncan - yes, Micky Rouvaldt - yes, Robert Schleichach - yes, and Ed Wilson- Yes. As there was no other business, the meeting adjourned.

President:

Ed Wilson (see July minutes)

Secretary:

Dana Curry

Kaufman County Emergency Service District #6

Minutes

Meeting September 16, 2020

The meeting was called to order at 7:30 pm. Dana Curry, Mack Duncan, Micky Rouvaldt, Robert Schleich, and Ed Wilson in attendance. Motion made by Micky Rouvaldt and second by Mack Duncan to approve August minutes, all approved. The financial report was reviewed and a motion was made by Robert Schleich to approve, second by Micky Rouvaldt, and all approved. Bills were reviewed and paid. Andrea Coker from Mayes Media was in attendance to give a marketing update and for review of the pamphlet for printing. Micky Rouvaldt had a concern about the wording of the rate increase. Mrs. Coker provided feedback and changes would be made and the item will be sent for printing. The next two mailers are being made from the agency and mailed. The meeting was adjourned at 8:46 pm.

President: _____

Secretary: Dana Curry